WORTHINGTON EDUCATION ASSOCIATION

200 E. Wilson Bridge Rd., Room 319 | Worthington, OH 43085 | Phone: 614.450.6058

For WEA Office Use Only:

Amount Approved: _____

Date: _____

Tuition Reimbursement

Applicant Information

Name: _____ (Last) _____ (First) _____ (M.I.) Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Building: Select One Position: _____

☐ **Fall 2025 - Paid by 03/06/26** ☐ **Winter/Spring 2026- Paid by 09/11/26** ☐ **Summer 2026 - Paid by 11/06/26**

Please Note: The WEA office will not process any request until after the above due dates. The dates are "hard" due dates and no late submissions will be accepted.

College/University: _____

Course 1: _____ **Hours**: _____

Course 2: _____ **Hours**: _____

Course 3: _____ **Hours**: _____

HOW TO ENTER YOUR TUITION COST PER HOUR

Begin with the total dollar amount of your tuition (minus any fees, rebates, etc.) and divide this total by the total number of credit hours. This is your "Tuition Cost Per Hour". Enter the cost of EACH credit hour in the space(s) below beginning with the most expensive hour(s). Note: Partial credit hours should be determined and entered using this formula as well. Please round to the nearest cent.

Example:		Enter Your Info Below
Tuition: $1041.00	Your tuition (minus any fees, rebates, etc.):	$
/ 3 Credit Hours	/ Credit Hours:	
Total Cost / Hour = $347.00	**= Total Cost / Hour:**	$
Tuition Cost First Hour: $347.00	Your Tuition Cost **First** Hour:	$
Tuition Cost Second Hour: $347.00	Your Tuition Cost **Second** Hour:	$
Tuition Cost Third Hour: $347.00	Your Tuition Cost **Third** Hour:	$

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____

Print, sign and date this form. Then send the hard copy of it along with proof-of-payment (preferably a printed payment receipt/invoice from the college/university) and your final grade(s) to show course completion (does not have to be official transcript) to WEA President Brian Morgan (bmorgan@wscloud.org | 614.450.6058).

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